



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SRI AUROBINDO FIRST GRADE COLLEGE FOR WOMEN
Name of the head of the Institution	Dr. Sailaja M.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08023492449
Mobile no.	9900175812
Registered Email	sriaurobindocollege2019@gmail.com
Alternate Email	shailajamravi@gmail.com
Address	#6/C, V Main, Dr. M. C. Modi Road, Mahalakshmpuram, B 560086
City/Town	Bengaluru
State/UT	Karnataka
Pincode	560086

2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	Self financed																														
Name of the IQAC co-ordinator/Director	Vinod Annigeri																														
Phone no/Alternate Phone no.	08023492449																														
Mobile no.	9008418913																														
Registered Email	sriaurobindocollege2019@gmail.com																														
Alternate Email	vinodkashyap279@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://sriaurobindocollege.ac.in/downloads/AOARSAC201819.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://sriaurobindocollege.ac.in/downloads/CALANDAROFEVENTS2019-20.pdf																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>70.80</td> <td>2004</td> <td>16-Sep-2004</td> <td>15-Sep-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.19</td> <td>2011</td> <td>27-Mar-2011</td> <td>26-Mar-2016</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.52</td> <td>2017</td> <td>02-May-2017</td> <td>01-May-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	70.80	2004	16-Sep-2004	15-Sep-2009	2	B	2.19	2011	27-Mar-2011	26-Mar-2016	3	B+	2.52	2017	02-May-2017	01-May-2022
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2	B	2.19	2011	27-Mar-2011	26-Mar-2016																										
3	B+	2.52	2017	02-May-2017	01-May-2022																										
6. Date of Establishment of IQAC	01-Jun-2004																														
7. Internal Quality Assurance System																															
Quality initiatives by IQAC during the year for promoting quality culture																															

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Skill development on Aviation, Hospitality & Travel Management	20-Jul-2019 1	165
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Internship introduced for B.Com and BBA students in association with Placement Cell SAC at AllinAll enterprise Pvt Ltd (CS) HR Suresh and Co. (CA) Shravan Technologies, Smart ETech Solutions 2. EarnWhileYoulearn program 3. Faculty development programs 4. Student development programs(Virtual Classrooms) 5. Intercollegiate fest

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
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Intercollegiate fests to infuse competition culture among students and to enhance their technical skills	Intercollegiate fest Prabhav 2020 was conducted on 23/2020
To provide extra knowledge and make the students industry ready it was decided to conduct workshops, , internship programs, guest lectures and industrial visits to all the students	Number of SDPs on latest software concepts, personality development, conducted banking, aviation , hospitality and travel workshop for B.Com and BBA was held Industrial visit to IISC, Bangalore on its "Open Day" Industrial visit to Kaynes Technologies CFTRI, Mysore Initiated by Placement Cell SAC AllinAll enterprise Pvt Ltd (CS) HR Suresh and Co. (CA) Shravan Technologies, Smart ETech Solutions., BBA industrial visit
Train computer science students in the latest technology which is not covered in the syllabus	Add on course for BCA students on Aurdino was conducted
To enhance job prospects	Oneday workshop on Interview skills resume building were conducted for BCA students. Addon course on Aurdino was conducted for BCA students. Skill development on Aviation, Hospitality and Travel management, Guest lecture by Prof. Chaitra of Acharya College on Global Companies, Guest lecture on CSR by Dr. Thyagarajan for all BBA students, Grooming session by Ms. Soomya, HR Head, Rexona Co. B.Com and BBA. arvind mochankumar, Mcom career guidance
To conduct International conference/seminar	It was decided to conduct International conference in the month of April
Training for Banking/competitive exams for	Mrs.Sunitha Fahu from Times Institution conducted training in Banking exam
Awareness on CA/CMA/CS programs	Dr.CS Shobha, Prof.,Dept. of Commerce conducted guest lecture on CS. CMA Raveendranath Kaushik conducted guest lecture on CMA
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>EXECUTIVE COUNCIL</td> <td>15-Oct-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	EXECUTIVE COUNCIL	15-Oct-2020
Name of Statutory Body	Meeting Date				
EXECUTIVE COUNCIL	15-Oct-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	12-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1. ESIS.ERP : ADMISSIONS MODULE, FEES MODULE SALARY 2. ESSLETIME : STAFF ATTENDANCE 3. TALLY 9.0 ERP : CASH BOOK, LEDGER, INCOME AND EXPENDITURE, RECEIPT AND PAYMENTS 4. IPOMO : CLASS ATTENDANCE, INTERNALS, SHORTAGE OF ATTENDANCE, FEES DUE, INFO TO PARENTS

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of the college is designed by the Bangalore University. The Institution diligently plans and executes effectively the curriculum in the beginning of the academic year followed by calendar of events. The IQAC consolidates the action plans of all the departments and prepares annual calendar of events in compliance with academic calendar formed by Bangalore University. • The mission and goal of the college is to make the relevant and quality education affordable to every individual student from different levels of the society. The college has fixed the plan of action in accordance with existing trends of quality through innovative methods in teaching-learning and other activities to improve the competence of the students. • To provide more benefits to the students of the college, the curriculum of each stream is allotted to the teachers based on the experience and performance. • Based on the academic calendar of the university, a comprehensive curricular and co-curricular calendar is prepared by the various committees of the college which are formed to function accordingly. • A master time table is prepared for the entire college, based on which the unitization of work is done by the individual teachers. However, for the benefit of the students, the time table is modified and extra classes are allotted for practical subjects. • Work diaries are maintained by the members of the faculty and are reviewed every month by the Heads of the Departments and subsequently by the Principal. The time table, work allotment and unitization of work are also recorded in the work diary. • Innovative techniques such as classroom-seminars, project report, Power Point Presentations, Group discussions, special lecturers on current issues and field study are vastly used by teachers, thereby inculcating self confidence and the ability to think independently among the students. • The college organizes programmes like seminars in different subjects such as Personality Development Programmes, Special coaching Program for the weak students in the respective subjects, lectures on confidence building and how to face the exams with confidence. • ICT is available for effective teaching-

learning process. • Meticulous planning is done to effectively transact syllabus, conduct internal tests, project work and assignment meetings by HoDs, Principal and Academic Advisory Committee Members. • The Examination Committee comprising of one faculty from each department schedules the internal tests and preparatory exam after discussing with the Principal. • Regular staff meetings convened by the IQAC and Principal enable to monitor the implementation of the action plan, student progression and performance.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
ARDUINO	nil	27/01/2020	60	Employability	Programming skills, designing and software development using latest tool Arduino
TRAINING FOR BANKING EXAM	nil	25/09/2019	20	Employability	Candidates are assessed on the basis of their knowledge about current affairs, important banking terms and Indian Banking and Financial Policies.
CAMPUS TO CORPORATE	nil	24/10/2019	90	Employability	The program covered topics like Importance of team work, Corporate world and its culture, time and change management, interview skills and etiquettes, communication skills etc.,.
BASIC EXCEL AND WORD	nil	14/01/2020	30	Employability	Computer Literacy is considered a

very important skill to possess. Employers want their workers to have basic computer skills, this leads to success in education and employment since computer skills are integral to all areas of study and work.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	692	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Campus-Corporate course for BCom and BBA	03/02/2020	415
MS-Excel course for B.Com BBA	14/09/2019	180
Banking exams training	07/08/2019	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BCom	Skill development project on entrepreneurship development	117
BBA	Internship program: Project on Small scale industries	11
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"> • The feedback is collected during Governing Council meetings held twice in a year • The college has an active and continuous feedback mechanism. Feedback is obtained from students, faculty and other stakeholders. • Feedback is obtained from the students through a structured format with different parameters and grades, to evaluate the teachers' quality, promptness, understanding of the subject etc. • Heads of the Departments collect informal feedback from students about various subject. Teachers and submit a report to the Principal. • Feedback is taken from parents and alumni informally. Based on the feedback obtained from the parents and alumni certain initiatives have been taken. Skill Development programmes like Communication Skills, soft skills and other programmes like anchoring skills and theatre skills are arranged based on their request and suggestions. • The informal feedback from the students helped us to start orientation and PDP programmes. BCA department provides coaching for students in competitive examinations request. • The industrial visits and project works have been planned and organized in consultation with students. • Discussion with eminent experts from industry and Institutions who visit our College, help us improve infrastructure and teaching learning facilities. Their remarks/opinions recorded in the visitors' book also serve as feedback. • The slight changes in the plan of action, internal examination dates and organizing other events like fests, exhibitions, seminars, workshops etc are made after obtaining informal feedback from the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	200	140	140
BBA	Management	60	17	17
BCA	Computer	50	29	29

	Applications			
MCom	Commerce	40	20	20
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	522	47	20	6	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	25	5	5	2	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Therefore the mentor can be the best role model. "Students do what the teacher does and not what teacher says". As values deal with the heart but not the brain, mentors can reach the heart of youth and mould, motivate them. With the aforesaid motif, Mentoring System is initiated to inculcate the leadership virtues in both students and teachers at Sri Aurobindo College. The main objective of the mentor system is to strengthen the dynamics of learning, sharing and caring –knowledge, academic and personal growth between the teacher and students. The matrix of 1:30 ratio is designed to involve all the teachers in the process. The teacher meets a student once in a week, while student mentors (advanced learners) would monitor the students performance every day. The minutes of every week's meeting will be documented in a register by the respective teacher. The guidelines prepared by the IQAC to ensure uniformity are as follows:

- Teacher mentors should segregate the given set of students into 4-5 groups with advanced learners who have maturity and commitment as the student mentors.
- Mentors should maintain and update the register as and when they meet the group. Minutes of the meeting should be recorded.
- The teacher mentors are expected to give their complete dedication for one year and devote atleast 3-4 hours in a week to one –on –one or group discussions/ counselling
- The teacher mentors should subtly put forth the issues related to academics. To the concerned subject/class teacher.
- The teachers may collect the family background of the students for the better understanding for the personal counselling.
- The teacher mentor should take up the personal and academic counselling to open up the doors of opportunity for the student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
522	20	1 : 26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
5	5	Nil	5	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	nil	Nil	nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	BBA	4	18/04/2020	Nil
BBA	BBA	3	19/10/2019	24/07/2020
BBA	BBA	2	18/04/2020	Nil
BBA	BBA	1	19/10/2019	28/07/2020
BCom	BCOM	1	19/10/2019	22/09/2020
BCom	BCOM	2	18/04/2020	Nil
BCom	BCOM	3	19/10/2019	14/07/2020
BCom	BCOM	4	18/04/2020	Nil
BCom	BCOM	5	19/10/2019	05/05/2020
BCom	BCOM	6	18/04/2020	22/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The affiliating university has prescribed 30 marks out of 100 to be allotted for Internal Assessment, in which 20 marks are allotted for two tests of 10 marks each which is to be reduced to 10. • The 5 marks is allotted for assignments and 5 marks is allotted for attendance. By this faculty can check students' progress and can take remedial action and will be able to give individual attention. • Exam committee is formed and 1 member of faculty from each department is part of this committee who makes sure that all the subject teachers handover the question papers on time. • Assignments are also given to encourage students for self-learning and collaborative learning methods like projects, case study analyses, presentations and seminars. • HoDs ensure that feedback on performance is given extensively and poor performers are made to re-write the paper.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC prepares the institutional academic calendar as soon as the university calendar for the semester is announced. The calendar is prepared keeping in mind the opening and closing dates for the semester announced by the university along with dates for submission of internal assessment marks. The dates for the 2 tests for Internal assessment are first finalized and all other activities and programmes are planned. This includes inter-class competitions, academic programmes like conferences, seminars, FDPs, etc... Dates of major programmes

like Annual College Day, Annual Athletic Meet, Annual Alumni Meet, Annual Blood Donation Camp, NSS camp etc., are decided. Post graduate department plans the activities of the entire semester which includes academic activities (Internal tests, industrial visits, Co-curricular and extracurricular).

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sriaurobindocollege.ac.in/downloads1/PROGRAMOUTCOME1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
COM	MCom	COMMERCE	25	25	100
SB7	BCA	COMPUTER SCIENCE	32	27	85
C-26	BBA	HR & FINANCE	10	10	100
BC-41	BCom	BANKING & INSURANCE	104	100	96
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sriaurobindocollege.ac.in/downloads1/STUDENTSATISFACTIONSURVEY1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	nil	nil	nil	nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	B.com and BBA	2	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
nil	Nil

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	2020	0	nil	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	2020	Nil	Nil	nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	111	11	49

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Guest lecture programme on Swach Bharath	NSS	7	100
Collecting essential goods for flood affected people	NSS	7	100
Workshop on DRUGS awareness with help of Mahalakshmi Layout police station staffs	NSS	7	350
NSS day celebration volunteers prepared food and served old age home	NSS	7	100
Tobacco awareness programme	NSS	7	350
Rally over burning of crackers and to "GO GREEN INDIA " concept	NSS	7	200
NSS 7 day camp at JAIN MANDIR , Thovinakere village KORETEGERE Taluk, TUMKUR.	NSS	20	50
Swami Vivekanada jayanthi celebration	NSS	20	300
5 of our NSS volunteers attended National Integration Camp held at NSS Bhavan Bangalore University	NSS	1	5
Blood donation camp	NSS YRC	4	97
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	Nil

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SOCIAL RESPONSIBILITY	NSS	OLD AGE HOME VISIT	1	5
SOCIAL RESPONSIBILITY	NSS	TOBACCO AWARENESS	7	350
SOCIAL RESPONSIBILITY	NSS	DRUGS AWARENESS	7	350

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
STUDENT EXCHANGE PROGRAM WITH TRINITY COLLEGE, BELGAUM ON 20.1.2020	37 BBA STUDENTS	COLLEGE	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial visit	Industrial visit BBA	Belgaum Sugars and Mimco Hydrolics, Belgaum	22/01/2020	Nil	37
Industrial visit	Industrial visit BCA	Keynes technology, Mysore	07/02/2020	07/02/2020	101
Industrial visit	Industrial visit M.Com	Pushpak products India Pvt. Ltd	23/11/2019	23/11/2019	50
Industrial visit	Industrial visit M.Com	Paramount nutrition India Pvt. Ltd	23/11/2019	23/11/2019	50
Industrial visit	Industrial visit M.Com	KPJ Raghu Artisians	23/11/2019	23/11/2019	50

training
institute

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Glovish Technologies	02/07/2019	BCA Project training	32
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4000000	3600000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Newgenlib	Fully	3.2.1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17301	2776621	1043	129556	18344	2906177
Reference Books	9871	1296921	463	105256	10334	1402177
Journals	18	40550	8	11000	26	51550
CD & Video	593	Nill	26	1600	619	1600
Library Automation	1	8000	Nill	Nill	1	8000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	104	3	1	0	0	5	4	250	0
Added	0	1	1	0	0	4	3	250	0
Total	104	4	2	0	0	9	7	500	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

250 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1150000	1000000	125000	121000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

ANNEXURE-4.4.2 PROCEDURES POLICIES FOR MAINTAINING AND UTILIZING PHYSICAL, ACADEMIC SUPPORT FACILITIES The institution utilizes the financial resources optimally by allocating the budget annually. Importance is given to building, furniture, equipment, AMC including other minor facilities after being approved by the management. The budget allocation is enclosed. Maintenance and upkeep of the infrastructure, facilities and the equipment of the institution are carried in the following manner

- **Computer Peripherals** Maintenance of computers and peripherals are taken care by M/s Micro Media System. As per the requirements technical officials from the firm attend the concerned computers and rectify the problems.
- **Building:** Members of the management who are also qualified engineers and experienced in the construction activities personally supervise the building work. Plumbing, carpentry work and maintenance are monitored by estate manager.
- **IT Infrastructure:** The IT infrastructure comprises of Computer systems and peripherals like projectors, printers, scanners etc., installed at various places maintained by M/s Micro Media System. Annually they install anti-virus software to all the systems to keep the systems virus free and also they conduct service of all the systems. Printer cartridges are replaced/refilled as per the requirements. The Trainer Kits of the Electronic lab are maintained as and when required by M/s Digitrack Scientific Solutions.
- **Electrical:** An experienced staff has been recruited by the management to

cater to the needs of the maintenance of all the electric work of the campus. Periodically or as and when required he does the service and repair of such equipment after obtaining the required permission from the Management. • UPS : Sufficient UPS facility is available in all the Computer labs, Business lab, Library and Administrative block. The maintenance of these UPSs and Batteries is done by M/s CUBIC Power Systems through annual maintenance contract. • 2 Generators: The institution has 2 Generator of 62.5kb capacity to facilitate the lighting requirements during power failure. The Generator is maintained by the Cummins Powerrica Ltd. by supplying required petrol. • Housekeeping: 5 housekeeping staff are responsible for keeping the college premises clean and tidy. Every day after the college hours the staff cleans the class rooms. The cleaning of rest rooms has been outsourced to Elegant Facility and Management service who have deputed 2 personnel. • Annual Stock verification: Annual stock verification is conducted for all the physical infrastructure like Labs, Library and furniture in different class rooms, labs, office rooms and auditoriums and a detailed report on findings is submitted to the Principal. • Garden: A small garden is maintained by adding new plant saplings periodically to increase the beauty of the campus. Flower pots have been arranged in all the floors. • Security : The security personnel for the institution are appointed through M/s Power Securities(outsourced).

<http://sriarobindocollege.ac.in/downloads1/MAINTENANCE1.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management Scholarship	156	443000
Financial Support from Other Sources			
a) National	Government	151	840765
b) International	NIL	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Student Development Program	10/06/2020	165	DISHA BHARATH

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	00	20	121	Nil	16

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	8	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	WIPRO INFOSYS	50	16
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	BCA	COMP.SC	EASTWEST, ACHARYA	MCA
2019	1	BBA	MANAGEMENT	MBA	MBA
2019	1	BCOM	COMMERCE	ICSI	CS
2019	6	BCOM	COMMERCE	SRI AUROBINDO, KLE, REVA	MCOM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	1
NET	Nil
Any Other	10
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS	UG	365
SPORTS	PG	96
CULTURAL	UG	357
CULTURAL	PG	77
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international

level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	00	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student Council members are elected every year by the student community. Opportunity is given to all streams. The council President maintains a cordial positive relationship with the students by addressing the concerns of student body and encourage the students in their overall development. ? The student council members try to solve the grievances of the students by bringing it to the notice of the concerned authorities/faculty. ? Facilitate in the Planning and execution of major events in the college ? Communicates required information timely to the students and also ensures discipline in the Campus ? They inspire, motivate and act as a role model to their juniors ? All other council members work closely with the President and helps her/him in proper discharge of her/his duties. ? Conduct meeting of student council and Co-ordinate with various committees. ? Prepares a financial budget for various events held in the college ? Student Secretary of each committee recruits members for the respective committee ? Council members take participation in important decision making process, support the Policies, Rules , Regulations and standards of the college and ensure enforcement of the same by the students. ? Assist in the preparation of Academic calendar of events. Keep students informed of any academic events and responsible for any communication between colleges. Participation and making arrangements in all academic events conducted in college such as workshops, seminars, guest lectures etc ? They identify slow learners and arranges for remedial classes for such students by maintaining contact with faculties and other committees. ? Give assistance, guidance for students with academic problems ? They help in the admission process by sitting in counselling desk with faculty members. ? Council members help in spreading Social awareness on various issues.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

150

5.4.3 – Alumni contribution during the year (in Rupees) :

60000

5.4.4 – Meetings/activities organized by Alumni Association :

Once in a year alumni meeting is conducted in the college. ? Alumni students give performance during college day, NAAC visits, College Fest, Conference etc. ? Alumni association arranges for Guest lecturers on various topics ? Arranges for Motivational talks to juniors ? Association organises career guidance programme to provide information about various career opportunities ? Some of the alumni take active participation in Placements ? alumni work as jury members during college Fest "Nirmiti" ? Through incubation cell some of the

alumni teach art and skill work to their juniors. ? Conducts Personality development Programmes and they also contribute fees to the meritorious students

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• Administrative Officer uses Customised Software Genesis which caters the needs of the financial and accounting transactions like ledger, day book entry, balance sheet, Salary package etc Administrative office has been computerised and adequate training has been given to the office staff to carry out transactions like admissions, fees collections etc. Genesis software is being used to carry out the above said transactions. Every aspects of administration is e-governed. • Bio Metric is used in attendance of employees. • IPOMO cloud is used to track students information like attendance. IPOMO takes care of students' attendance and communication with parents, Internal marks etc

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum Development o As the college is affiliated to Bangalore University and curriculum is framed by them. The institution does not have an role in framing/ develop curriculum however add on course and value based certification courses are conducted as a part of skill enhancement programs. o Campus to Corporate training program is made a part of curriculum and all the three year Degree students attend the classes regularly to enhance their life skills. o Technical Enhancement courses such as Basics Advanced Excel, Tally ERP 9 with GST were conducted for UG students o Internship programmes were arranged for Final Year Students in different companies
Teaching and Learning	? Teaching and Learning ? Along with the class room ICT has also been practiced. ? Due to Covid-19 online classes were conducted from April-2020 ? 2 Online webinars were organised by the institution for the students ? 2 Faculty Development Programmes were organised by the institution ? Remedial Classes are taken for slow learners. ? Mentor System is followed to assess the progress of each students. ? The college library has vast resources for reading, reference and competitive

testing ? Digital Library links were shared with the Faculty students to refer books during pandemic. ? Well - equipped laboratories, computer labs, electronic labs, LCD projectors and auditorium are available for teaching and learning. ? Activities like PC(Personal Computer) assembling, Bank visits and industrial visits are conducted to provide practical exposure in the required areas and improve students' knowledge ? MACAURO is the best initiative of Department of Commerce Management , which is being practiced to motivate the students to participate in innovative activities like presentation on current issues, seminars in classes, many management activities and so on. ? In-house projects by BCA and BBM students make them industry ready to face the challenges of the corporate world ? Skill Development Projects were assigned to B Com BBA students on Entrepreneurship Developments. ? As a part of Internship Program M Com Students handled the classes for BCom/BBA/M.Com students. ? Shared the link of webinar organised by other institutions/ Universities ? Teachers and Students were also asked to participate in different Webinars organised by different Institution and Universities. A small Notice board in the class rooms is utilized by the students to give latest information on stock exchange

Examination and Evaluation

? Examination and Evaluation • Regular chapter wise, unit wise tests and assignments help the students excel in the semester examinations. • Every month Internal Tests are conducted • Practical Theory Preparatory exams are conducted • Slow learners are counselled by class teachers and mentors. • Extra attention is given to slow learners through remedial classes. • During Lockdown online Internals were conducted using Zoom App and Preparatory was conducted by sharing Google Forms to UG students. • Presentation and Class seminars were conducted to PG students for Internal assessment. • Due to lockdown Assignments were collected through online by respective class teachers by sharing their E Mail ID. • 70 marks preparatory exams were conducted for PG

students using Zoom app and scanned copy of the same was shared to Department Mail ID. • As per the directive of BU , Internal Assessment marks were allotted. • Subject wise assignments were given and asked to write in Blue Books which were maintained/preserved • Our Institution is a centre for conducting UG exams. • All the eligible lecturers attended the evaluation work in Bangalore University. • Industrial Reports were considered to assess the students practical knowledge.

Research and Development

? Research and Development ? Smt. Priya, Sri Manjunatha Rao J , Shri Durgaprasad, Smt. Geetha and Sri Ranganatha are pursuing Ph.D ? In-house projects of BCA, BBM and M.com course help the students to involve themselves in development of curricular based academic projects. ? Skill Development Project were given to Final B Com BBA students. ? A research paper was presented by faculty in One day International Conference was published in UGC Journal ISSN No: 0950-0707

Library, ICT and Physical Infrastructure / Instrumentation

? Library, ICT and Physical Infrastructure / Instrumentation • Well stacked library with over 15000 number of books which include text books, reference books, periodicals, e-books, e-journals and Online database and journal. • Around 100 computer systems of latest configuration spread over three labs • 07 Laptops with Broadband internet connection. • 04 Smart boards, 06 Projectors and 20 IC Trainer kits for Electronics lab

Human Resource Management

? Human Resource Management • HRM department is functioning regularly and look after overall supervision of recruitment, promotion, maintaining records like pay bill services register, personal records, leave details, loan details , etc will be performed by HR Management.

Industry Interaction / Collaboration

? Industry Interaction / Collaboration • An MoU has been signed with JGI College, Belagavi to conduct student and faculty exchange programmes • Student Exchange Program was conducted with Trinity College in Belagavi. • Another MoU has been signed with Glorish Pvt. Ltd to train BCA students to prepare academic projects •

	<p>MOU has been signed with ProEdge Institution to conduct professional classes for CA/CMA /CS • MOU has been signed with TIMES to conduct Banking competitive exam classes • Industrialists and entrepreneurs are invited to motivate and interact with the students. • Industrial tours bring students face to face with industries.</p>
Admission of Students	<p>? Admission of Students • Admission is given to all the eligible students who have applied for the undergraduate and PG courses • BU allots 50 of PG candidates to the institution while remaining 50 is management quota. • Roaster scheme is being followed by the college as and when the reservation candidates apply</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>? Planning and Development In planning new courses and implementing them e-governance is employed in development of all initiatives in the institution bearing the stamp of e governance.</p>
Administration	<p>? Administration Every aspects of administration is e-governed. • Bio Metric is used in attendance of employees. • Ipomo takes care of students' attendance and communication with parents. • The library is fully automated with the help of Easylib Software.</p>
Finance and Accounts	<p>? Finance and Accounts ? The daily fees collected amount will be deposited into bank regularly and the accounts like Day book,Cash book, Bank accounts, Verification of Cash voucher, ledger etc., will be carried out by the Finance Department. ? Tally ERP 9 is used to maintain finance and accounts. ? ESIS ERT Software by Genetic Soft Tech is used in admission process.</p>
Student Admission and Support	<p>? Student Admission and Support Egovernance is employed in admission and promotional initiatives. Detailed information about the college can be accessed from college website managed by Glowish tecnologia. Online applications, Prospectus and brochures are available in college website.</p>
Examination	<p>? Examination ? The admission tickets are generated online. ? Students pay</p>

examination fees online. ? Internal assessment marks are transferred to the university online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	SMT VEENA	Presented Paper in National Conference -Kairalee Nikethan Golden Jubilee Degree College "Economic Slowdown: Measures to Revive the Paranoid (ESMRP-19)	Kairalee Nikethan Golden Jubilee Degree College	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP on ZOOM	nil	22/12/2019	Nil	20	Nil
2019	IPOMO	IPOMO	01/06/2019	01/06/2019	28	1
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	20	22/12/2019	23/12/2019	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

3	3	1	1
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Provident Fund • Gratuity • GPA, Festival Advance • General Loan • Group Insurance premium • Leave encashment • Free education for the children of faculty in school and college Cash award for securing 100 results in their subjects 	<ul style="list-style-type: none"> • Provident Fund • Gratuity • GPA, Festival Advance • General Loan • Group Insurance premium • Leave encashment • • Free education for the children of faculty in school and college. 	<ul style="list-style-type: none"> • Medical check-up • Safety Insurance policy • Registration fee for intercollegiate events • Merit Scholarships.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The Financial Audit is done every year i. The Internal Audit is done from 1.10.2019 to 31.10.2019 and 1.4.2020 to 30.4.2020 by Chairman, Joint Secretary, Treasurer and Accounts Manager. Institution also appoints Smt. Vidya Gudi as Internal Auditor for Scrutiny of Day book, Cash book, Ledger Bank Statements will be done regularly on day to day basis. ii. External Audit is done from 1.4.2020 to 10.4.2020 and 6.9.2020 to 16.9.2020 by M/S Laxmipathi Company, Chartered Accountants. Auditor visits the college and then scrutinise accounts like Day Book, Financial Accounts like Balance Sheet, Income Expenditure, Recipes Payments account as updated up to 31.3.2020.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SRI MOHAN KUMAR	50000	TO PURCHASE PROJECTOR IN THE NEW BUILDING
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6.4.3 – Total corpus fund generated

3800000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Academic Advisory committee
Administrative	Yes	M/s Laxmipathi Co, CA	Yes	Management, Rajajinagar Education Society

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> • Every Year Freshmen Orientation Program is conducted to bridge the gap and introduce college staff, Course, Syllabus, infrastructure , activities in the
--

college to the Fresher's. • Active Parent-Teacher association is in place. Where they meet regularly once in every semester • During Parent-Teacher meeting we collect feedback on teaching, curricular and extra-curricular activities of the college. • Parents share their views and also they suggest very few changes to improve the quality of the activities of the college

6.5.3 – Development programmes for support staff (at least three)

• A workshop by IPomo was conducted by respective staff to instruct office staff to track the student performance and using of Ipomo app. • Administrative staff are also trained by M/s Esis technologies to use software installed in the office for IMS • Asst.Librarians have been trained by the Chief Librarian to use LIS software and also to digitalisation process has been taught to the supporting staff of library

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. 2 new programs have been introduced from 2017-18 viz., M.Com and PG Diploma in HRM 2. Construction of new wing with spacious class rooms and state of the art facilities 3. Extension of Digital Library-Cum-Business lab with 33 nodes at new wing 4. E-Resource: British library membership, NLIST INFLIBNET 5. Extension of Computer lab at Main wing 6. ICT enabled classrooms with 4 laptops

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Skill development on Aviation, Hospitality Travel Management	20/07/2019	20/07/2019	20/07/2019	165
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
workshop on entrepreneurship awareness	07/07/2019	07/07/2019	120	Nil
Guest lecture CS Awareness program	02/10/2019	02/10/2019	250	70
Personality	24/10/2019	24/10/2019	450	Nil

development program				
Street play on Women's Harassment	28/12/2019	28/12/2019	45	5
SDP on "changing trends in Indian Foreign Currency from political to economical diplomacy	13/12/2019	13/12/2019	40	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Green Audit: -Plantation of Saplings by NSS
- Energy Conservative: - Usage of CFL Bulbs in Classrooms - "Switch Off "Mode "when not in use - Minimising the usage of Lifts.
- Use of Renewable Energy: - Rain Water harvesting - Planning to Install Solar for the purpose of electricity
- E-waste Management: - Prohibition on usage of mobile phones - Restriction on Usage of Plastic - Well -Equipped sewage water treatment.
- Around 50 LED tube lights have been installed in the 20 classrooms to reduce the energy consumption

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	Yes	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	13	13	07/08/2019	1	Clean campus Drive by NSS Volunteers	CAMPUS CLEANING	100

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR FRESHERS	19/07/2019	The various stakeholders like students and parents were made aware of the rules and regulations of the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day celebration	15/08/2019	15/08/2019	100
NSS day celebration	26/09/2019	26/09/2019	100
151st Mahatma Gandhijijayanthi	02/10/2019	02/10/2019	100
Swamy Vivekananda jayanthi	13/01/2020	13/01/2020	300
Republic day celebration	26/01/2020	26/01/2020	100
Teachers day celebration	05/09/2020	05/09/2020	25
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>Energy conservation: Our buildings and classrooms have natural light and ventilation so electricity is used only during extreme conditions. LED bulbs are used in certain places instead of tube lights. All lights are switched off immediately when not required. Computers, printers and electronic instruments which are not in use are shut down. To avoid the wastage of electrical energy, it is ensured that fans are put off in the unoccupied classrooms or laboratories. The students are made aware of energy conservation periodically through guest lectures. The message SAVE POWER, SAVE WATER is publicized widely to create awareness and sense of responsibility through rallies by Eco-Club.</p>
<p>Use of renewable energy: All the class rooms are widely ventilated to utilize the renewable energies like natural light and breeze thus reducing the use of conventional energy. The college is planning to install solar panels.</p>
<p>Water harvesting: In the college campus, there is a well for storage of water. The rain water from the college campus and different floors is collected in the well and gradually seeps in and supports the borewell.</p>
<p>Efforts for carbon neutrality: The carbon capture is by way of a number of trees and plants in and around the college building. The purpose is also served through planting saplings in the campus and around the college. Tree plantation through NSS unit students carried out in the campus to support carbon neutrality. The college has small garden with variety of plants along with terrace garden to reduce carbon content.</p>
<p>Plantation: The college has small garden having varieties of botanical and medicinal plants. To make green, a reality NSS and Eco-club units along with other students undertake maintenance and plantation of trees in and around the</p>

campus and even in the villages during NSS special camp. Saplings of plants are given as gifts to the guests to promote environmental awareness and thereby encouraging people make surroundings green.

Hazardous waste management: Separate bins are installed for the collection of dry wet garbage.

-waste management: The college has initiated efforts to e-waste awareness. The department of Computer Science has conducted a Survey on E-Waste. Further, the college has planned to conduct some programmes on E-waste management. Old computers, cartridges, batteries, printers and other equipment containing hazardous chemicals are disposed properly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTISE #1 1. Title : Campus-Corporate Training Programme - PDP (Certified) 2. Goal : To help students to become more competitive, confident, realise their true potential, guide them in pursuing their careers, acquire language Communication skills, imbibe teamwork, leadership skills, assist them with interview skills etc. 3. The Context : Students who come from various backgrounds and are not exposed to latest current developments in the economy, opportunities, technology and education or career options available. They are mostly unaware about their own potential and what they want to achieve in life. This dramatically affects students in various ways like, have a low self-esteem, self-confidence and unable to acquire the skills preferred by Corporate Houses, unable to socialize with people, adapting to corporate environment etc. 4. The Practise : The programme is aimed to increase students' interaction and develop confidence by introducing them to various topics on self-awareness, confidence building, current affairs, team building activities, etc. Here, we target to break the psychological/mental barriers that are usually the major reason hindering the student's development. More emphasis was given to activity based learning and maximum participation than theoretical sessions. Later, we introduced them to topics for more advanced learning on communication, language, interpersonal skills, team work and leadership concepts. The programme was built completely keeping in mind their requirements and most importantly their feedback. We also focused on career counselling and making them aware opportunities in higher education, corporate culture, etiquettes, technical skills required, interview skills etc. Special emphasis and mentoring was provided to students from the bottom end of the spectrum (poor family backgrounds, poor English speaking skills, poor Inter personal skills etc.) The students' performance and development was continuously monitored through observations, tests, involvement in activities, taking initiatives, handling progress throughout the programme. BEST PRACTISE #2 1. Title : Mentoring system 2. Goal : To inculcate the leadership virtues in both students and teachers at Sri Aurobindo College. 3. The Context : The Youth with different backgrounds, lot of dreams and aspirations, crumbled by societal fear and lack of confidence are at risk. Working one-to-one with young people, to counsel and guide them ahead in the right path is the main objective of the MENTOR of Sri Aurobindo College. This is the period of transition where the young minds make decisions about how big or little they can aim at and accomplish them .Therefore the mentor can be the best role model. "Students do what the teacher does and not what teacher says". As values deal with the heart but not the brain, mentors can reach the heart of youth and mould, motivate them 4. The Practise : • Teacher mentors segregate the given set of students into 4-5 groups with advanced learners who have maturity and commitment as the student mentors. • Mentors maintain and update the register as and when they meet the group. Minutes of the meeting is recorded. • The teacher mentors give their complete dedication for one year and devote atleast 3-4 hours in a week to one -on -one or group discussions/ counselling • The teacher mentors subtly

put forth the issues related to academics. To the concerned subject/class teacher. • The teachers collect the family background of the students for the better understanding for the personal counselling. • The teacher mentor takes up the personal and academic counselling to open up the doors of opportunity for the student.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sriarobindocollege.ac.in/downloads1/BESTPRACTICES1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS 2019-2020

- 1. FEE CONCESSION** • Fee concession is given to the students with poor economical background. They are also allowed to pay in 4-5 instalments • The Administrative Officer helps all the students under SC/ST, OBC and Minority category to apply for Government scholarship • Few of the Alumni pay the fees of students who are really in need • Recommendation letters to reduce fees for the needy students from the local MLAs, MPs and Corporators are also entertained and upto Rs.3,000- is reduced to each such student Link : Details of Fee Concession 2019-20
www.sriarobindocollege.ac.in
- 2. WAIVING OF DEVELOPMENT FUND FEES FOR THE WARDS OF TEACHERS WORKING IN THE INSTITUTION** • The Management of RES has waived off Development Fund Fee for the wards of all the employees working in the institution • Link : Details of Fee Concession 2019-2020
www.sriarobindocollege.ac.in
- 3. LOAN FOR TEACHING NON-TEACHING STAFF** • Teaching Non-Teaching staff are allowed to take GPA loan upto Rs.40,000 • Festival advance provision of Rs.3,000/- is also available
- 4. SEPARATE BOOK BANK FACILITY FOR SC/ST STUDENTS(3,100 BOOKS AVAILABLE)** • Around 3,000 books are available exclusively for the SC/ST students studying in the institution for free of cost for a year. Many such students are taking advantage of this facility in the college • Link : Details of Book bank facility 2019-2020
www.sriarobindocollege.ac.in
- 5. Registration fees to participate in the intercollegiate competitions** • Students are provided with Registration fees to participate in the intercollegiate fests held in various colleges of Bangalore. • Many students have used this facility and have brought laurels to the college every year.
- 6. No cut-off in percentage during admissions** • To make sure that all the students of different strata are given equal opportunity there is no cut-off percentage for admissions to all the courses • After proper counselling during the admission time students are guided to opt for the courses in which they can perform better
- 7. Mentor system** • Teacher-Mentor and Student-Mentor system has been introduced to develop leadership qualities, special attention to slow learners and personal counselling among students and teachers • The detailed report is available in Criteria-7(Best Practices)
- 8. Remedial classes** • Remedial classes have been initiated to slow-learners to facilitate such students to cope with the other students and improve their academic performance. • These classes are conducted after college hours so that students don't miss regular classes
- 9. Guest lectures from Industry** • Eminent industry experts are invited to deliver guest lectures • During such sessions the Resource persons conduct workshops, lecture sessions, mock interview etc., • Experts from Commerce industry, HRs and IT companies are regular visitors to such events
- 10. Student Development Programs(SDP)** • SDPs have been conducted to M.Com students to facilitate students of our college as well as neighbouring college students • During such events industry experts have been the Resource persons and have enlightened the students
- 11. Campus to Corporate training** • In the Campus to Corporate training students

Provide the weblink of the institution

<http://sriaurobindocollege.ac.in/>

8.Future Plans of Actions for Next Academic Year

1. Proposing to start evening college 2. Planning to introduce new combination in BBA with Aviation and B.Com with honors 3. planning to introduce UGC sponsored Diploma/Certificate courses 4. To start e-library with e-resources 5. To improve ICT enables classrooms and encourage virtual teaching